



## **BROMSGROVE DISTRICT COUNCIL**

### **MEETING OF THE LICENSING SUB-COMMITTEE**

**THURSDAY 19TH SEPTEMBER 2019**  
**AT 6.00 P.M.**

**PARKSIDE SUITE, PARKSIDE, MARKET STREET, BROMSGROVE,**  
**WORCESTERSHIRE, B61 8DA**

**MEMBERS:** Councillors H. J. Jones, C.A. Hotham (3<sup>rd</sup> Member to be determined)

**RESERVE MEMBER H. Rone-Clarke**

### **AGENDA**

#### **LICENSING SUB-COMMITTEE HEARING PROCEDURE** (Pages 1 - 4)

1. Election of Chairman for the meeting
2. To receive apologies for absence and notification of substitutes
3. Declarations of Interest  
  
To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
4. Application for the grant of a Premises Licence in respect of The Old Post Office, 117 - 121 High Street, Bromsgrove, Worcestershire, B61 8AA (Pages 5 - 42)
5. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special

circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting

K. DICKS  
Chief Executive

Parkside  
Market Street  
BROMSGROVE  
Worcestershire  
B61 8DA

10th September 2019

## **INFORMATION FOR THE PUBLIC**

### **Access to Information**

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can attend all Council, Cabinet and Committee/Board meetings, except for any part of the meeting when the business would disclose confidential or “exempt” information.
- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)

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# Appendix

## LICENSING SUB-COMMITTEE (Premises)

### HEARING PROCEDURE

1. The Chairman will open the hearing and introduce Members of the Sub-Committee and officers present.
2. The Chairman will ask parties to the proceedings to introduce themselves.
3. In the event the Applicant is not represented, the Chairman will remind the Applicant that he/she can be represented by a legal representative at his/her own expense.
4. The Technical Officer, Licensing, Worcestershire Regulatory Services will present the report.
5. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Technical Officer.
6. The Chairman will invite the Applicant and/or his/her representative to present his/her case and call any witnesses. The Applicant will be allowed a maximum of 10 minutes to present the case.
7. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Applicant and/or his/her representative.
8. The Chairman will invite the Responsible Authorities to present their representations. New representations must not be raised. The Responsible Authorities will be allowed a total of 10 minutes to present their case(s). If two or more Responsible Authorities wish to address the Sub-Committee the 10 minutes will be divided between them.
9. The Chairman will invite Members of the Sub-Committee and all parties to the proceedings to put any relevant questions to the Responsible Authorities.
10. All other Parties to the proceedings will be invited to present their representations or elect a spokesperson to speak on their behalf. New representations must not be raised. A maximum of 10 minutes will be allowed for the Parties to present their case(s). If two or more Parties wish to address the Sub-Committee the 10 minutes will be divided between them.

# Appendix

- 11. The Chairman will invite Members of the Sub-Committee, the applicant / applicant's representative and the Responsible Authorities to put any relevant questions to the other Parties**
- 12. The other Parties will be invited to sum up. A maximum of 5 minutes will be allowed.**
- 13. The Responsible Authorities will be invited to sum up. A maximum of 5 minutes will be allowed.**
- 14. The Applicant and/or his/her representative will be invited to sum up. A maximum of 5 minutes will be allowed.**
- 15. The Chairman will ask the Legal Advisor if there is any legal advice to be given.**
- 16. At the conclusion of the hearing Members of the Sub-Committee, the Legal Advisor and the Democratic Services Officer will withdraw from the meeting room so that the Sub-Committee can reach its decision in private**
- 17. The Sub-Committee's decision will be sent to the Applicant and those parties who made representations within 5 working days.**

# Appendix

## **Please Note:**

1. ***Each application coming before the Licensing Sub-Committee will be treated on its own merits, and the Sub-Committee will take its decision based upon:***
  - a) ***the promotion of the four licensing objectives, as given by the Licensing Act 2003, namely:***
    - ***the prevention of crime and disorder;***
    - ***public safety;***
    - ***the prevention of public nuisance; and***
    - ***the protection of children from harm;***
    -
  - b) ***Bromsgrove District Council's Statement of Licensing Policy;***
  - c) ***guidance issued under section 182 of the Licensing Act 2003; and***
  - d) ***the Licensing Act 2003.***
2. ***The Chairman may require any person who in his/her opinion is behaving in a disruptive manner to leave the meeting, and may refuse to permit that person to return, or permit him/her to return only on such conditions as the Chairman may specify. However, such person may, before the end of the hearing, submit in writing any information which he/she would have been entitled to have given orally at the meeting had he/she not been required to leave.***
3. ***Decisions may be taken in the absence of the Applicant or any other party. All notices and representations received from absent parties will be considered.***
4. ***Questioning must not be hostile or intended to unfairly undermine the position of any party.***
5. ***Late evidence will only be considered with the agreement of all parties present.***
6. ***The decision of the Sub-Committee will be sent to all parties within 5 working days.***
7. ***An appeal to the Magistrates' Court against the Sub-Committee's decision must be lodged within 21 days of the date on which all parties were notified in writing of the decision of the Licensing Sub-Committee.***

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## BROMSGROVE DISTRICT COUNCIL

### LICENSING SUB-COMMITTEE

19<sup>TH</sup> SEPTEMBER 2019

### LICENSING ACT 2003

#### APPLICATION FOR THE GRANT OF A PREMISES LICENCE

THE OLD POST OFFICE, 117 – 121 HIGH STREET, BROMSGROVE

PUBLIC HEARING	
Director:	Head of Worcestershire Regulatory Services
Contact Officer:	Paul Morrish Technical Officer (Licensing) 01905 822799 Paul.morrish@worcsregservices.gov.uk
Ward(s) affected:	Sanders Park
Appendices:	Appendix 1 – Application Form Appendix 2 – Conditions agreed with West Merica Police Appendix 3 – Representation from other parties

#### 1. PURPOSE OF REPORT

- 1.1 To consider and determine an application for grant of a premises licence in respect of

**The Old Post Office  
117 - 121 High Street  
Bromsgrove  
Worcestershire  
B61 8AA**

A copy of the application and plan of the premises is attached at **Appendix 1**

#### 2. BACKGROUND

- 2.1 On 2 August 2019 an application was received from Amber Taverns Ltd for grant of a premises licence in respect of

The Old Post Office  
117 - 121 High Street  
Bromsgrove  
Worcestershire  
B61 8AA

- 2.2 The application contained all the requisite documentation including the fee and a plan of the premises.
- 2.3 It can be confirmed that the application has been advertised in accordance with the requirements of the Licensing Act 2003 and associated regulations and that the application has also been served on all responsible authorities.
- 2.4 The applicant is applying for the following licensable activities:-

<b>Activity</b>	<b>Days</b>	<b>From</b>	<b>To</b>	<b>Indoors/Outdoors</b>
Exhibition of Films	Friday to Saturday	09:00	- 01:00	Indoors
Exhibition of Films	Sunday to Thursday	09:00	- 00:00	Indoors
Performance of Live Music	Friday to Saturday	09:00	- 01:00	Indoors
Performance of Live Music	Sunday to Thursday	09:00	- 00:00	Indoors
Playing of Recorded Music	Friday to Saturday	09:00	- 01:00	Both
Playing of Recorded Music	Sunday to Thursday	09:00	- 00:00	Both
Performance of Dance	Friday to Saturday	09:00	- 01:00	Indoors
Performance of Dance	Sunday to Thursday	09:00	- 00:00	Indoors
Entertainment of a similar description to live music, recorded music or performance of dance	Friday to Saturday	09:00	- 01:00	Both
Entertainment of a similar description to live music, recorded music or performance of dance	Sunday to Thursday	09:00	- 00:00	Both
Late Night Refreshment	Friday to Saturday	23:00	- 01:00	Both
Late Night Refreshment	Sunday to Thursday	23:00	- 00:00	Both
Sale of Alcohol	Friday to Saturday	09:00	- 01:00	Both
Sale of Alcohol	Sunday to Thursday	09:00	- 00:00	Both

- 2.5 The designated premises supervisor identified in the application is Gary Eric Roberts.

### **3. REPRESENTATIONS**

#### Responsible Authorities

- 3.1 The applicant has agreed conditions with the Police which will form part of the premises licence conditions should a premises licence be granted. A

copy of the correspondence between the Police and the applicant is attached as **Appendix 2**.

- 3.2 Subject to the addition of the agreed conditions to any licence granted, the Police have confirmed they do not object to the application.
- 3.3 No further representations have been received from any of the other responsible authorities that were notified as part of the application process.

## Other Persons

- 3.4 A representation has been received from the chair of Bromsgrove Pub Watch, on behalf of the Bromsgrove Pub Watch Committee. Concerns are raised relating to public nuisance and the prevention of crime and disorder. A copy of the representation is attached as **Appendix 3**.

## **4. LOCAL POLICY CONSIDERATIONS**

- 4.1 The Sub-Committee should have regard to the Council's Statement of Licensing Policy under the Licensing Act 2003.
- 4.2 The Council's Statement of Licensing Policy is available to download from the Council's website or to request a hard copy, contact Worcestershire Regulatory Services on 01905 822799 or email [wrsenquiries@worcsregservices.gov.uk](mailto:wrsenquiries@worcsregservices.gov.uk)

## **5. LEGAL IMPLICATIONS**

- 5.1 The Sub-Committee is obliged to determine this application with a view to the promotion of the licensing objectives which are:
  - the prevention of crime and disorder;
  - public safety;
  - the prevention of public nuisance;
  - the protection of children from harm.
- 5.2 In making its decision, the Sub-Committee is also obliged to have regard to the guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.
- 5.3 The Sub-Committee must also have regard to the representations made and the evidence it hears.
- 5.4 The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
  - (a) Grant the application as requested
  - (b) Modify the conditions of the licence, by altering or omitting or adding to them.
  - (c) Reject the application in whole or in part.

# Agenda Item 4

- 5.5 The Sub-Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.
- 5.6 All parties to the hearing will be notified of the Sub-Committee's decision in writing within five working days of the conclusion of the hearing.
- 5.7 Any party aggrieved by a decision taken by the Sub-Committee may appeal against the decision to a Magistrates' Court within 21 days of being notified of the decision in writing.
- 5.8 The hearing should be conducted in accordance with the agreed procedure.

## **6. FOR DECISION**

- 6.1 The Sub-Committee must consider and determine the application.



\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

### Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

### Agent Details

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

### Your Address

Address official correspondence should be sent to.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

Continued from previous page...

## Section 2 of 21

### PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

#### Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

#### Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

#### Further Details

Telephone number

Non-domestic rateable value of premises (£)

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

#### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality

Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

## Section 6 of 21

### PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

- Yes                       No

## Section 7 of 21

### PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

- Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

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FRIDAY

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SATURDAY

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End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

# Agenda Item 4

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

DVD's Pre recorded films

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

(1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day  
(2) An additional Hour

## Section 8 of 21

### PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes       No

## Section 9 of 21

### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes       No

## Section 10 of 21

### PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

# Agenda Item 4

Continued from previous page...

## Standard Days And Timings

MONDAY

Start

End

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End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Single Artists; Duo's; Small Groups/Band; Members of the public- with or without amplified music

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve

(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday



# Agenda Item 4

Continued from previous page...

Weekend; St Georges, St Patrick's and St Valentines Day

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- (1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day
- (2) An additional Hour

## Section 11 of 21

### PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

- Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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# Agenda Item 4

Continued from previous page...

SUNDAY

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Will the playing of recorded music take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Records; Tapes; Ipod; Juke box ect

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

(1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day  
(2) An additional Hour

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

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Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

# Agenda Item 4

Continued from previous page...

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of dance take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Artist, Folk Dancers; Members of the Public

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

- (1) New Years Eve
- (2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- (1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day
- (2) An additional Hour

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes                       No

**Standard Days And Timings**

MONDAY

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TUESDAY

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WEDNESDAY

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THURSDAY

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SUNDAY

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Give a description of the type of entertainment that will be provided

Any entertainment of a similar nature to the above not already disclosed

# Agenda Item 4

*Continued from previous page...*

Will this entertainment take place indoors or outdoors or both?

Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

(1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day  
(2) An additional Hour

## Section 14 of 21

### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

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WEDNESDAY

Start

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Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

# Agenda Item 4

Continued from previous page...

THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Hot Drinks

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

(1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day  
(2) An additional Hour

*Continued from previous page...*

## SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes                       No

### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises       Off the premises       Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
(2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- (1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day
- (2) An additional Hour

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)



*Continued from previous page...*

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

*Continued from previous page...*

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

(1) New Years Eve  
 (2) Christmas Eve; Boxing Day; the Thursday preceding Good Friday. The Friday, Saturday and Sunday of each Bank Holiday Weekend; St Georges, St Patrick's and St Valentines Day

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

(1) From the end of permitted hours New Years Eve to the Commencement of permitted hours New Years Day  
 (2) An additional Hour

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Digital CCTV will be installed at the premises, will display the correct time and date and will record for 31 days, the system will make recording at all times that the premises are open to the public and will be made available to the police or other responsible authorities on reasonable request. A staff member who is familiar with the CCTV system will be available within an hour if requested by the police. This staff member will be able to show and burn to disk for the police any recent footage  
 The DPS will be an active member of the local pub watch whilst such exists

b) The prevention of crime and disorder

During the absence of the DPS a designated duty manager will be on site during key trading hours  
 A zero tolerance drugs policy will be implemented  
 An incident book shall be kept on the premises and will be made available on request to all the responsible authorities  
 Door supervisors will be deployed under a risk assessment, should such be deployed they shall be SIA registered, a record shall be kept showing their names SIA badge number and expiry date, and the date and time that they were employed. The door company details the company trading name and business address will also be recorded

c) Public safety

Regular toilet checks will be implemented and the results recorded  
 All accidents/incident will be recorded in the incident log and will be available for inspection  
 Weekly H&S checks will be implemented, including fire safety and the results recorded and will be available for inspection  
 Bi annual audits will be implemented including risk assessments and the fire risk assessment and recorded  
 Emergency lights and fire alarm will be tested weekly and the results recorded  
 fire doors shall not be held open other than by an approved device

*Continued from previous page...*

A fire risk assessment will determine the occupancy of the premises  
any persons carrying opened or sealed bottles from alternative suppliers will not be allowed to enter or remain on the premises at any time that the premises are open to the public  
Staff shall be trained on induction on Fire Safety, Challenge 25 and the non service of drunks and refresher training undertaken at regular intervals  
Online training will also be implemented which includes Health and Safety, Drug awareness etc

d) The prevention of public nuisance

During the performance of regulated entertainment all windows and doors shall remain closed except for entrance or exit from the premises  
A sign will be located at the exit(s) requesting that customers leaving the premises do so quietly and with consideration to the neighbours

e) The protection of children from harm

Any person under the age of 25 wishing to purchase alcohol will be asked to produce ID before such a sale is made  
Acceptable ID- Picture driving licence, passport, PASS approve ID card and armed forces ID card

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

## **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

## **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**



*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

315.00
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### DECLARATION



*Continued from previous page...*

\* I understand it is an offence, liable on summary conviction to a fine not exceeding level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

\* I understand that I must now advertise my application.

\* I understand that if I do not comply with the requirements my application will be rejected.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/bromsgrove/apply-1> to upload this file and continue with your application.

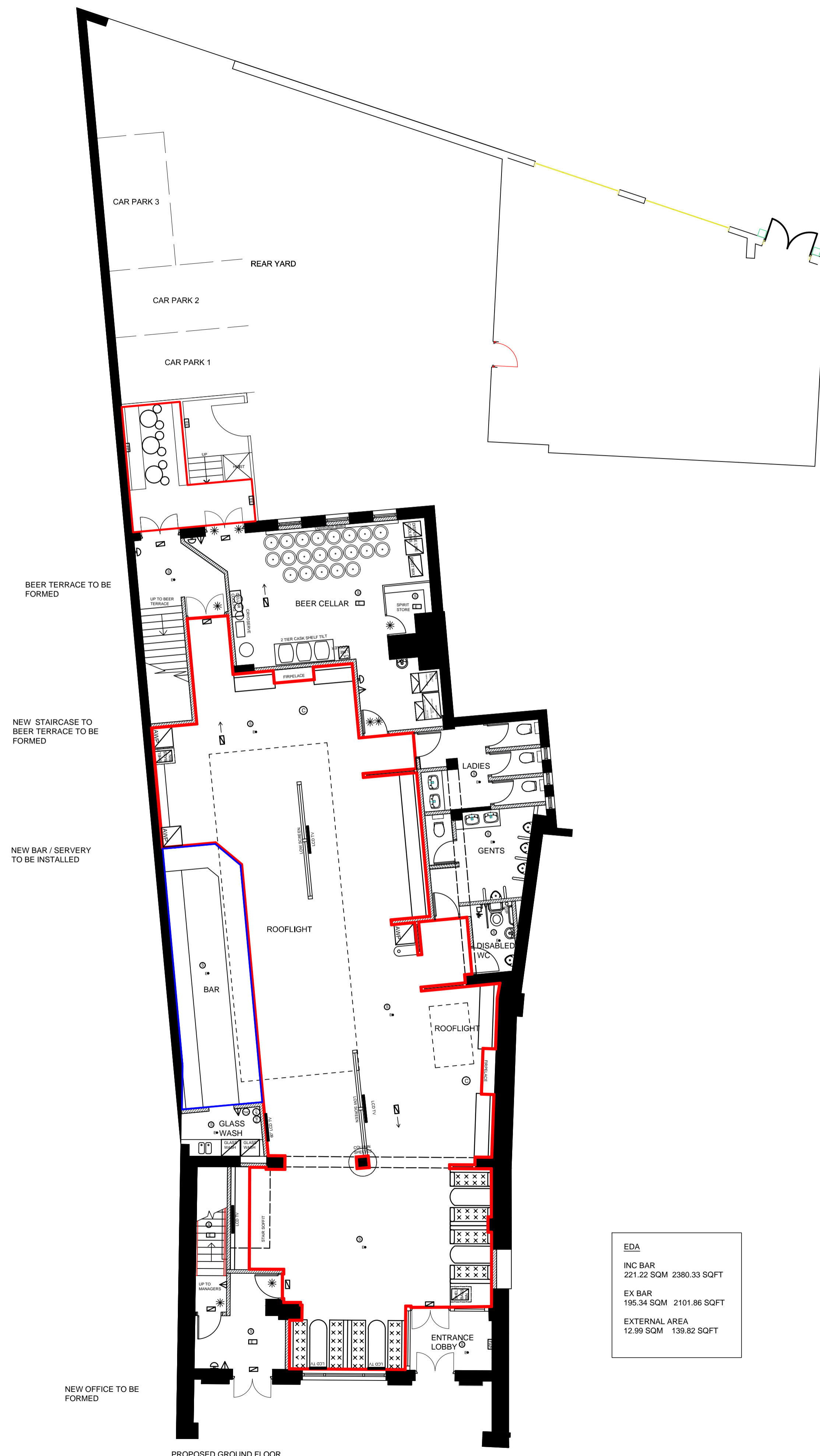
Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

OFFICE USE ONLY	
Applicant reference number	<input type="text" value="0819"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >



BEER TERRACE TO BE FORMED

NEW STAIRCASE TO BEER TERRACE TO BE FORMED

NEW BAR / SERVERY TO BE INSTALLED

NEW OFFICE TO BE FORMED

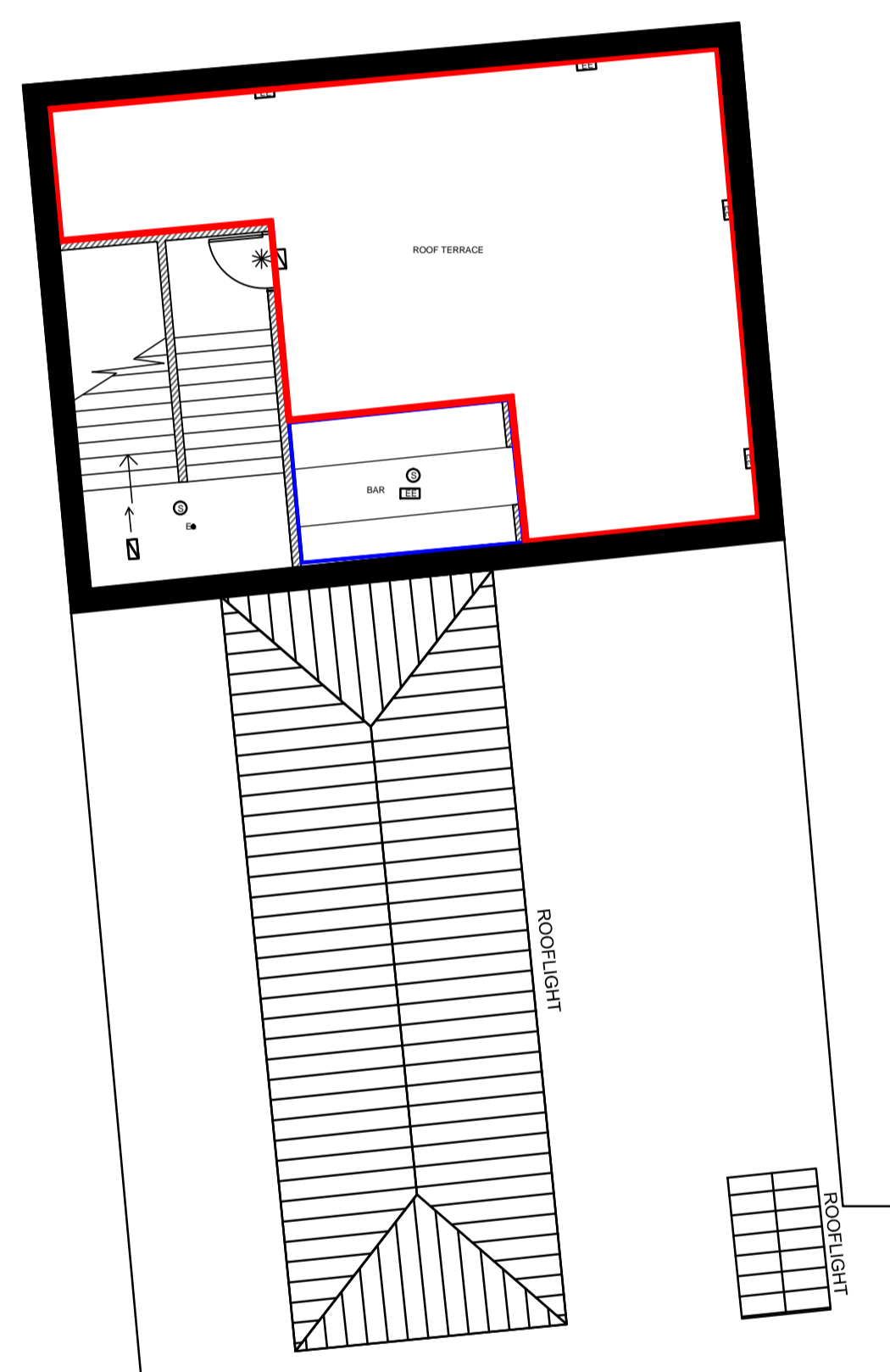
**EDA**  
 INC BAR  
 221.22 SQM 2380.33 SQFT  
 EX BAR  
 195.34 SQM 2101.86 SQFT  
 EXTERNAL AREA  
 12.99 SQM 139.82 SQFT

PROPOSED GROUND FLOOR



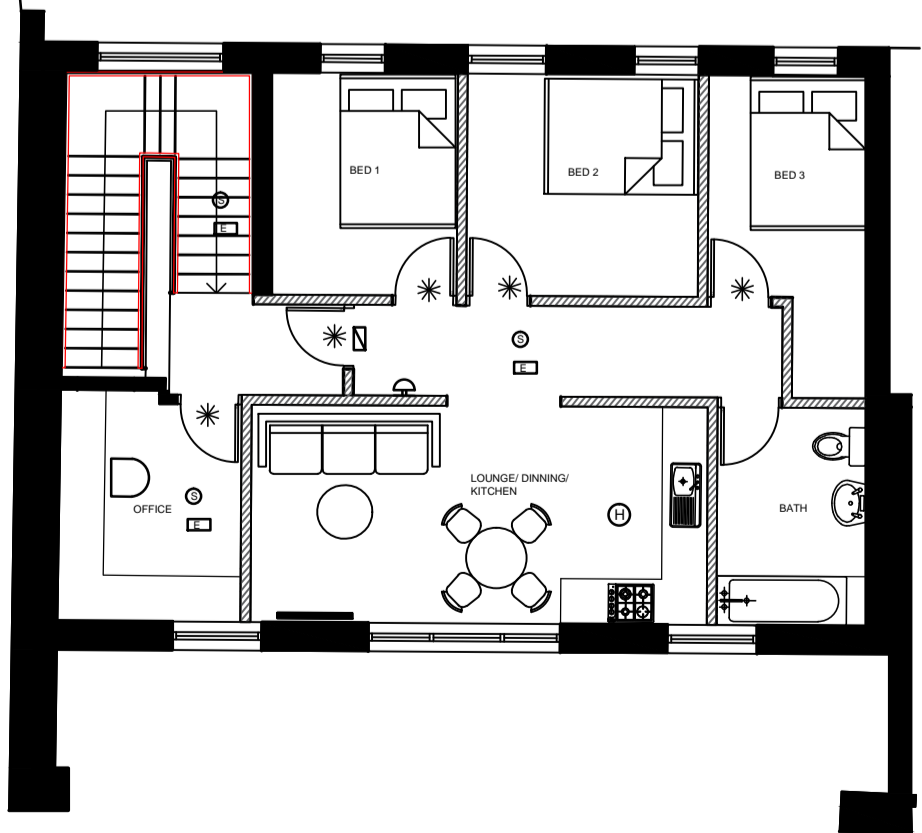
**SITE LOCATION PLAN @ 1:1250 (NORTH UP)**  
 THE OLD POST OFFICE  
 117-121 HIGH STREET  
 BRONGSGROVE  
 B61 8AA

190207/SP



**ROOF TERRACE EDA**  
 INC BAR  
 60.54 SQM 651.41 SQFT  
 EX BAR  
 52.66 SQM 566.62 SQFT

PROPOSED FIRST FLOOR



Copyright. This drawing and design and all the information contained therein is the sole property of Innex Design Limited, and reproduction in any form is prohibited without the prior written consent of Innex Design Limited. No responsibility is accepted for any errors or omissions. The client is responsible for the accuracy of the information provided and for the consequences of any errors or omissions. The client is responsible for the accuracy of the information provided and for the consequences of any errors or omissions. The client is responsible for the accuracy of the information provided and for the consequences of any errors or omissions.

- NOTES:**
- BLUE: INDICATES BAR SERVERY /POINT OF SALE
  - RED: INDICATES AREA FOR SALE & CONSUMPTION OF ALCOHOL AND ALL OTHER LICENSED ACTIVITIES.
- Fire alarm system to be in accordance BS5839: Part 1

Emergency lighting to be in accordance with BS5266: Part 1

Escape/fire signage to be in accordance with BS5499: Part 1
- Denotes 30min. Fire Rated door & frame with intumescent strips & self closer (FD30S). Double star denotes 60min Fire Rated (FD60S)
  - 9 litre 13 A rated foam fire extinguisher
  - 2 Kg dry powder fire extinguisher
  - Emergency light to be:-  
 Back of House:- 'Broadway' Ref: BRY11NM3  
 External:- 'Broadway' Ref: BRY11NM3  
 All by Tamite or similar approved by designer.
  - EMERGENCY LIGHT TO BE:-  
 TRADING AREAS & TOILETS:-  
 Circular 3w led fitting, WHITE  
 Trimmodel: LFLEDW3W  
 Voltage: 220V-240V , 50/60HZ  
 Wattage: 3W  
 IP Rating: IP20  
 Lumen Output: 173LM  
 Emergency Duration: 3 HOURS  
 Charge time: 24 HOURS  
 Battery: 3.6V, 3AH  
 External:- 'Broadway' Ref: BRY11NM3  
 All by Tamite or similar approved by designer.
  - Emergency Exit box to be:-  
 Front of house:- 'Exit' Ref: RDL8M3PC  
 Back of house:- 'Exit Box' Ref: EBBNM3  
 All by Tamite or similar approved by designer.  
 EMERGENCY BULKHEADS TO BE NON MAINTAINED
  - Emergency Directional sign
  - External Emergency Light
  - Break glass point
  - Smoke detectors with sound base and flashing element
  - Fire Alarm Panel
  - Provide carbon monoxide sensor where indicated with sound base.
  - Disabled toilet to have safetyshop (0800 389 5310) disabled persons toilet alarm system re: dtas1(alarm panel to be fitted behind bar where staff can see)

CLIENT: AMBER TAVERNS

THE OLD POST OFFICE  
 117 - 121 HIGH STREET  
 BRONGSGROVE  
 B61 8AA

PROJECT: PROPOSED GROUND & FIRST FLOOR PLANS

TITLE: A1 @ 1:100 DATE: APRIL 2019

SHEET/SCALE: 190207/ 02 DATE: APRIL 2019

DRAWING NUMBER: 190207/ 02 DATE: APRIL 2019

1 The Station House  
 Station Road South  
 Warrington  
 Cheshire  
 WA2 0PD

**id**  
 innex design  
 architecture  
 & interiors

T: 01925 630 361  
 E: info@innexdesign.co.uk  
 W: www.innexdesign.co.uk

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# Agenda Item 4

From: Diana Freeman

Sent: 10 August 2019 09:06

To: Field, Richard

Subject: RE: The Old Post Office, Bromsgrove

Hi Richard

All is perfectly sensible. Amber Taverns are happy for you to add this to the conditions on the premises licence

Diana

From: Field, Richard

Sent: 09 August 2019 10:52

To: Diana Freeman

Subject: The Old Post Office, Bromsgrove

Hi Diana,

As discussed, we have had significant increase in crime and disorder within Bromsgrove and this has resulted in several people suffering serious injuries. As such we are keen to work with current and new licensed premises to prevent as much crime and disorder as we can. I can offer you some services to help the business as I have a Home Office registered crime prevention officer who can look at security measures for the public house which may include CCTV locations, door / window security and anything else you think would be relevant to the public house. If this is something you would be keen to use please contact me prior to install of the equipment and we can have a site visit.

Lastly, having reviewed the application submitted the Police as a responsible authority would be keen to see the introduction of the following conditions below which we believe would promote the licensing objectives. Having spoken to you on the phone these seem to be reasonable and achievable. If you are in agreement could you include these in the application as part of a re-submission?

The proposed condition the police would like added are below.

The Prevention of Crime & Disorder

The premises licence holder must ensure that :

CCTV

- CCTV cameras are located within the premises to cover all public areas including all entrances and exits

# Agenda Item 4

- The system records clear images permitting the identification of individuals.
- The CCTV system is able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.
- The CCTV system operates at all times while the premises are open for licensable activities. All equipment must have a constant and accurate time and date generation.
- The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e. password protected.
- There are members of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with the Data Protection Act 2018 and GDPR regulations.

## DPS

If the DPS is not available a list of fully authorised and trained duty managers and/or trained staff will be made available to the police and Local Authority officers and they will be present during the hours of trading.

## Security Staff

Door supervisors will be deployed under a risk assessment, should such be deployed they shall be SIA registered, a record shall be kept showing their names SIA badge number and expiry date, and the date and time that they were employed. The door company details the company trading name and business address will also be recorded. Further to this a minimum of two SIA trained security staff must be present during the hours of 19:00-closing on Friday & Saturday nights and any Bank Holiday defined by Gov.uk.

## Public Safety

### Incident Book

An incident book will record any indicant of crime, disorder, first aid incidents or when medical treatment was required. This will be made available if requested by the police, local authority or authorised personal.

## The Prevention of Public Nuisance

The Windows and doors of the premises are to remain closed during regulated entertainment after 22:00 hours apart from the front door which will aid security staff with the prevention of crime and disorder.

# Agenda Item 4

Best Wishes,

Rich

PS 2458 Richard Field

Sergeant, Harm Hub, North Worcestershire

Kidderminster Police Station

Habberley Road

Kidderminster

DY11 6AN

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## APPENDIX 3 – REPRESENTATION FROM OTHER PARTIES

From: Bromsgrove Pubwatch

Sent: 29 August 2019 18:05

To: WRS Enquiries

Subject: REPRESENTATION FOR LICENSING APPLICATION REF. 19/04727/PREMLI

To whom it may concern,

As the committee of Bromsgrove Pubwatch, we would like to offer our representations regarding the application for Amber Taverns to turn the old Post Office site in Bromsgrove High Street (117-121 High Street B61 8AA) into a public house.

- We understand the business strategy of Amber Taverns is to sell high volumes of wet stock at a lower/reduced price than local existing public houses, in conjunction with the viewing of various sporting events. This strategy implies sales of alcohol for up to 15 hours per day, 7 days per week, without selling any food to its customers. This could potentially lead to an increased amount of drunken anti-social behaviour.
- Bromsgrove is an up and coming town, with a Night Time Economy that is improving. The fear of a venue opening in the high street that sells alcohol for 15 hours a day and a low price, could encourage binge drinking and attract the 'wrong' type of people to our town.
- Bromsgrove Town Centre is already experiencing a few issues regarding anti-social behaviour within the Night Time Economy. We as pubwatch members, are working with a range of multi-agencies to address and hopefully resolve these issues. However, the addition of a new licensed premises in the town centre, which potentially could encourage binge drinking, will add to the already existing issues within the town. This will then stretch the towns resources further, with police having to manage potential incidents at both ends of the high street. This cumulative impact on the town centre could discourage people from visiting our town further.
- The proposed closing times of Amber Taverns is midnight Monday-Thursday & 1am Friday/Saturday. This is in line with closing times of some other existing licensed venues, which could result in dispersal issues. It could lead to an increased amount of people moving towards the later night venues along Worcester Road, either providing them with an increased amount of customers attempting to gain entry all at once (providing queues and overcrowding issues) or being refused entry into these later night venues and then have the issue of people hanging around on Worcester Road with no-one to disperse them.
- The application for Amber Taverns indicates they will use SIA door supervisors based on a risk assessment 'as and when needs' basis. There is not an indication that door supervisors will be used all of the time, or even during peak trading times. This highlights a potential issue with licensing objective 'prevention of crime & disorder'.

# Agenda Item 4

- Amber Taverns are known to show live sporting events on television, particularly football. Football is known for its rival tensions between different supporting teams, this combined with low drinks prices could cause many issues regarding anti-social behaviour, potential fights, with potentially no door supervisors to police the venue. With these customers hopefully being asked to leave the premises, they then become an issue on the high street and for other venues. This highlights potential issues with licensing objectives 'prevention of crime & disorder' & 'prevention of public nuisance'.

Kind Regards

Chair Bromsgrove Pubwatch

(on behalf of Bromsgrove Pubwatch Committee)

please note we ask for strictest confidence in this email and that names of individuals/venues are not shared to third parties.